

**Mahatma Education Society's**  
**Pillai College of Education & Research, Chembur**  
**Academic Year 2023-24**

**Minutes of the Meeting held on 27th April, 2023**

**Agenda I: Sharing Action Taken Report 2022-23 prepared by I.Q.A.C.**

The Action taken Report was shared by the IQAC Coordinator and all the initiatives conducted by IQAC were discussed.

<b>Plan of Action</b>	<b>Achievements/Outcomes</b>
Enhance Teaching & Learning	<ul style="list-style-type: none"> <li>• Online classroom and virtual lectures, activities through G-Suite,</li> <li>• Add on courses/Value added courses conducted for students</li> <li>• Online session on National Education Policy (NEP) 2020: An overview</li> <li>• Expert session on the topic – ‘Innovative Teaching Strategies’</li> <li>• Learning Resource Exhibition</li> <li>• Webinar on Atmanirbhar Shikshak-NEP 2020</li> <li>• Online Course sessions for Maha-TET</li> <li>• Book Campaign activity on Vachan Prerna Divas</li> <li>• Workshop on Evaluation</li> <li>• Two Day International Multi-disciplinary Conference on Experiential Learning- Holistic Approach in Education</li> <li>• Best Practice- Atma Nirbhar Shikshak</li> <li>• Best Practice- 3 Ps</li> <li>• Field Visits- Chatrapati Shivaji Maharaj Vastu Sanghralaya, Nehru Science Centre, Heritage Walk, Maharashtra Nature Park,</li> <li>• Workshop on low-cost teaching aids training in association with Vigyan Setu Foundation</li> <li>• National Level online Educational conference- Enhancing Quality for a Better Tomorrow in collaboration with AIAER</li> <li>• Book publication- Being a Reflective Teacher</li> </ul>

	<ul style="list-style-type: none"> <li>• Faculty participation/resource persons in Refresher, Short Term courses, webinars,</li> </ul>
Strengthen Training & Placements	<ul style="list-style-type: none"> <li>• Add on course Job Perfect- sessions on Career Guidance, Personality Development, Communication Skills, Resume Writing, SWOC Analysis, Interview Skills,</li> <li>• Content Enrichment Programme was conducted</li> <li>• Micro skills of teaching sessions were organized, demonstration lessons were conducted</li> <li>• Workshop on Six Thinking Hats</li> <li>• Workshop on Life Skills</li> <li>• Value added course on – Quilling, Creative Bulletin Board, Canvas Painting</li> <li>• Placement orientations, interaction session with schools, campus interviews were conducted</li> <li>• Employability Enhancement Programme by Naandi Foundation's Mahindra Classroom Pride.</li> </ul>
Research Initiatives	<ul style="list-style-type: none"> <li>• Research Grant received from GEH Research</li> <li>• Faculty published research papers, books</li> <li>• Incubation Centre- Skill set- Paper bag and cloth bag making</li> <li>• MOU with Bombay Teachers Training College, Colaba of HSNC University.</li> <li>• ICSSR- WRC sponsored Research Methodology Course</li> <li>• Session on Intellectual Property Rights</li> <li>• Seminar- Action Research</li> <li>• Faculty Enrichment Programme on Concerns of Academic Research in Social Sciences</li> </ul>
Integrating Technology in the Classroom	<ul style="list-style-type: none"> <li>• Online classroom and virtual lectures through G-Suite</li> <li>• Student teachers anchored programmes on institution's YouTube channel</li> <li>• Student teachers integrated online tools, platforms in their lessons and activities- video recordings of lessons,</li> </ul>

	<p>activities for assembly and CCA, e-newsletter, Canva and google forms</p> <ul style="list-style-type: none"> <li>• Short term online courses on Mental Health, Gender Studies</li> <li>• Online quiz competition on National Mathematics Day</li> <li>• Online Learning Impacts Classroom</li> <li>• Lesson demonstration, planning, guidance, lesson delivery through online format</li> </ul>
<p>Strengthening Alumni Engagement</p>	<ul style="list-style-type: none"> <li>• Session on Personality Development and Communication Skills</li> <li>• Session on Career Guidance- Facing an Interview</li> <li>• Demonstration lessons by Alumni</li> <li>• Session on Hands on Science</li> <li>• Session on How to be a Teacher in this New Age World</li> <li>• Session on International Pi Day</li> <li>• Session on International Curriculum</li> </ul>
<p>Community Outreach</p>	<ul style="list-style-type: none"> <li>• Community service by student teachers NASEOH, Chembur, Mermier, SIBC, CMCA, Stree Mukti Sanghatana</li> <li>• Expert online session on yoga on International Yoga Day</li> <li>• Book publication-Yoga- A Guide to Holistic Living</li> <li>• Har Ghar Tiranga- Poster making, Collage making, Essay writing</li> <li>• World Tourism Day- Food Festival</li> <li>• Session on Mental Health Awareness- Speak Up, Reach Out</li> <li>• Online short-term course on Mental Health, Gender Studies</li> <li>• Visit to Canshala- School for children undergoing cancer treatment</li> <li>• World Kindness Day- Acts of kindness</li> <li>• Session on Stress Management</li> <li>• Expert Talk session on Women's Rights and Laws, Cancer Awareness, International Day of Women and Girls in Science, Safety and Health at Work</li> <li>• Online poster making competition on Human Rights</li> <li>• Jumble Sale</li> </ul>

	<ul style="list-style-type: none"> <li>• Workshop- Gender awareness – Stree Mukti Sanghata</li> <li>• Special assembly- Republic Day, National Girl Child Day, International Mother Language Day, World Cancer Day &amp; International Day of Women and Girls in Science, Marathi Bhasha Divas, International Women's Day, Ambedkar Jayanti, Poetry Day, Festivals</li> <li>• Community Service Day</li> <li>• Marathi Poetry Recitation Competition</li> <li>• Training session in association with the Children's Movement for Civic Awareness[CMCA) on citizenship education and child rights</li> <li>• Book Publication-Gender Equity and Equality Awareness.</li> <li>• Expert Talk on Gender Sensitization by the RedDot Foundation in association with the US Consulate</li> <li>• Inter collegiate fest Felizia- DigitALL: Innovation and Technology for Gender Equality</li> <li>• International Women's Day- Sanitary Napkin Donation Drive</li> <li>• Gallery Walk on Women Achievers</li> <li>• Free oral Cancer Screening and Dental Check up Camp</li> <li>• Photography contest- International Day of Happiness</li> <li>• Training programme of DLLE</li> </ul>
<p>Establishing a Eco-friendly Campus</p>	<ul style="list-style-type: none"> <li>• PCER Initiative -'Conserve Indian native flora and fauna'</li> <li>• Faculty and students took the Mazi Vasundhara Mitra pledge</li> <li>• 'Green Certificate' for the E-waste Collection Drive by the ECO FRIENDS INDUSTRIES.</li> <li>• Workshop by Energy Club, IIT Bombay on Akshay Urja Divas</li> <li>• Workshop on Cloth bag and Paper bag making</li> <li>• Special assembly- National Pollution Control Day, Energy Conservation Day. World Water Day, Earth Day</li> </ul>

	<ul style="list-style-type: none"> <li>• Book publication- Greener Living</li> <li>• Greening the campus</li> <li>• Wet and Dry Waste management</li> </ul>
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### **Agenda II: Discussion on AQAR 2022-23**

During the meeting reports and documentation for AQAR 2022-23 were discussed. Various aspects related to the criterions were shared and clarified.

### **Agenda III: Discussion on Plan of Action for the academic year 2023-24**

The Principal and faculty discussed the various activities to be carried out in achieving the objectives of the B.Ed programme and the goals of the institution. The activities in alignment with NEP 2020 were discussed. The academic and non- academic activities to be organised were highlighted. The strategic plan and areas to be focused on were discussed.

### **Agenda IV: Monthly portfolio wise task allocation**

The portfolios for the academic year 2023-2024 were discussed and allocated among the faculty. Some of the plans and activities to be conducted under the portfolios were deliberated on. The need for quality initiatives in all portfolios was highlighted in the meeting.

### **Agenda V: Discussion on Institutional distinctiveness**

The institutional goals which are in line to the institution's vision of making responsible teachers with the help of trained and dedicated faculty, PCER, Chembur were discussed to develop professional teachers, having respect for the environment and nation and also should contribute to technological development. It was decided that eco- friendly campus would be an area of focus for Institutional distinctiveness. Activities that cater to environmental awareness and sustainability would be conducted expert talk sessions, beach cleaning drives, competitions with environmental theme, activities in internship schools among others would be conducted.

### **Agenda VI: Best Practices for the academic year 2023-24**

The Best Practices for the academic year 2023-24 were identified as Micro Credentials in Learning and Learning for Sustainability revised as Harith Vidyalaya. It was decided to focus on developing an eco-friendly campus and highlight environmental sensitisation and sustainability and promote eco-friendly practices through the activities of the institution. Harith Vidyalay is in alignment with PCER's motto of SDGs. Keeping in mind the objectives of these practices, college should conduct various events in the said academic year to develop in student teachers skills and competencies keeping in alignment with NEP 2020, the objectives of the B.Ed programme, the vision and mission of the institution and in relation to the local context.