

**Mahatma Education Society's
Pillai College of Education & Research, Chembur
Academic Year 2023-24**

Minutes of the Meeting held on 16th September, 2023

Agenda I: Sharing Action Taken Report 2023-24 prepared by IQAC

The Action Taken Report was presented by the IQAC Coordinator based on the Plan of Action for the year. The Plan of Action indicated the several activities and initiatives were carried out to meet the goals of the plan.

Plan of Action	Outcomes
Goal 1- Enhance Teaching& Learning	<ul style="list-style-type: none"> • Teaching Aids Workshop • Learning Resources Exhibition • Best Practice-Micro Credentials in learning- Environment, Sustainability and Citizenship • Psychological Experiments Workshop • Workshop on Challenges faced in a classroom by a Teacher • Micro Credentials in learning-Leadership Management Programme • Webinar on NEP 2020 and Higher Education • Book Publication Integrating Art in Learning by Principal Dr. Reni Francis • Value Added course- Job Perfect • Session on Canvas painting • Workshop series on Classroom Management • National Science Day- Visit to Homi Bhabha Centre • Participation in Online Workshop on Mathematics Teaching aids by Nehru Science Centre • Micro Credentials in Learning- Creating and Inclusive School • International Pi Day- Gallery Walk, online Quiz
Goal 2- Development objectives	<ul style="list-style-type: none"> • Johari Window Workshop • 'Physical, Mental and Social well-being' Workshop for Non-teaching staff

	<ul style="list-style-type: none"> • World Youth Skills Day special assembly • Session on NEP 2020-ITEP • International Hybrid Level Conference on Enabling Excellence in Enterprise Education. • ‘NEP 2020: Teacher Education Perspective’ (Expert Talk session) • Collaboration with DLLE- Slogan and Poster Competition • Workshop on key elements to make an interesting lesson plan • Session on personality Development • Indoor Sports Week • Value added course in collaboration with Rizvi College of Education- Soft Skills & Interview Preparation Training for Teachers • Human Rights- Expert Talk session • Session on SWOC analysis • Session on Resume Writing • Session on Leadership skills • Session on Models of teaching • Session on Resume Writing • International Mind Body wellness Day-session • Two Day workshop on Suicide Prevention Training for Student-Teachers.
Goal 3- Research Initiatives	<ul style="list-style-type: none"> • MoU with -CEAM – Council for Educational Administration and Management, BTTC college , Rizvi College of Education, Hashu Advani • Indian Council of Social Science Research Western Regional Centre sponsored Online International Conference on Quality Enhancement in HEI through Innovative Teaching Learning Strategies • International Conference on Holistic Pedagogy in a Changing World- Nurturing Global Citizen • Faculty Dr. Rajendra Deshmukh has been granted an intellectual property patent for the 'Safe Compass Cum Scale • Publications by faculty

<p>Goal 4 -Integrating Technology in the Classroom</p>	<ul style="list-style-type: none"> • Leveraging Teaching in the Digital Era (Expert Talk session) • Tech Enhanced Creativity • Online short term course on Gender Studies • Online course on Energy Literacy Training • Online short term course on AI in Education • Online training programme -Mahindra Pride Classroom Project by- Naandi Foundation- Employability Enhancement Programme • Guest Lecture- AI in Education • Technology in Action Research Project • Publication-Newsletter • Practice Teaching • CCA • ICT Projects • Website links for resources • N-List • Online course on Mental Health
<p>Goal 5- Strengthening Alumni Engagement</p>	<ul style="list-style-type: none"> • Session on Maxims of Teaching and Correlation • Session on Youth Leadership and Sustainable Development Goals • Session on Communication skills • Session on Different Assessments • Alumni Achiever Award – Dr. Vasundhara Kaul
<p>Goal 6- Community Outreach</p>	<ul style="list-style-type: none"> • International Yoga Day(Yoga session) • Collaboration with Pandita Ramabai Girls Hostel, University of Mumbai- online quiz on Jan Bhagidari on India’s G20 Presidency • International Day against Drug Abuse & Illicit Trafficking (Skits/Role play in Internship schools) • World Population Day(Awareness programmes in Internship schools and online quiz in collaboration with SIBC) • World Zoonoses Day (Expert Talk) • Competition -Azaad Naari with - DLLE

	<ul style="list-style-type: none"> • World Emoji Day (Emoji themed food preparation activity) • World Day for International Justice- Expert talk session • International Youth Day, World Elephant Day and Anti Ragging Day, World Organ Donation Day(special assembly) • Anti- Ragging Day (Logo Designing) • International Literacy Day -Donation Drive with SIBC • World Organ Donation Day(Expert Talk) • Nai- Talim Week • World Mental health Day-Street Play • PCER-SIBC project- Fistful of Grains • Daan Utsav- Book Donation to Sparsh NGO • World Aids Day- Expert talk session, Skit and Quiz • Hindi Diwas- Poetry Recitation • Onam- Flower Rangoli competition • Red Dot Session on Diversity and Inclusion • National Youth Day Celebration- Shantivan Old Age Home • National Girl Child Day- Pre- marital workshop by Stree Mukti Sanghatana • Internation Day of Education- Skit • National Tourism Day- Visit to Kala Ghoda Festival • World Cancer Day-Quiz • World Pulses Day- e- poster competition • International Mother Language Day • World NGO Day- NASEOH • Session on Menstrual Health and Hygiene by Global Health Foundation and Unicharm • International Women’s Day- Women Achievers Awards, Women on Wheels, Online National Level Competitions
<p>Goal 7-Establishing an Eco-friendly Campus</p>	<ul style="list-style-type: none"> • World Environment Day- Session on E-waste and Waste Management • Paper Bag making in internship schools • Newsletter- Learning For Sustainability • Best Practice Harith Vidhyalaya • Green Initiatives • Green audit • Water Audit

	<ul style="list-style-type: none"> • Sustainable practices policy • Beach Cleanliness Drive (5th June and 2nd Dec) • Micro Credentials in learning- Environment, Sustainability and Citizenship • World Nature Conservation Day and World Tiger Day Special Assembly (Art & Poetry) • World Elephant Day, World Nature Conservation Day (Documentary screening) • National level online Conference on ‘Sustainable Education: Local and Global Progress and Challenges’ • National Pollution Control Day- Slogan Writing • Webinar on Eco- Friendly Practices in Education • Energy Literacy Training • Workshop at IIT in collaboration with Energy Swaraj Foundation • National Energy Conservation Day- Debate • Book publication-Education for Environment by Dr. Reni Francis • World Wetlands Day- Infographic competition
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Agenda II: Discussion on submission of AQAR

Various aspects related to preparation of AQAR and final submission were discussed. Many aspects related to the reports and documentation work was discussed.

Agenda III: Discussion of Plan of Action for the year 2023-2024

The various activities and initiatives that can be conducted in alignment with the vision and mission of the institution was discussed. The different curricular and co-curricular activities which can be organized to meet the goals of the strategic plan was deliberated on. Feedback and review of the activities conducted till then were provided. The college will conduct activities that are keeping in alignment with NEP 2020, the inputs of stake holders and the needs of the community.

Agenda IV: Monthly portfolio wise task allocation

The portfolios and monthly tasks for the academic year 2023-2024 were discussed and allocated among the faculty. Activities to be carried out under the various portfolios were discussed. Practices to enhance quality of institutional transactions were discussed.

Agenda V: Discussion on Institutional distinctiveness

The activities related to the area of institutional distinctiveness was discussed. In keeping with the decision to focus on developing eco- friendly campus as an area for Institutional distinctiveness various activities were discussed. Activities that cater to environmental awareness and sustainability would be conducted expert talk sessions, beach cleaning drives, competitions with environmental theme, activities in internship schools among others would be conducted. Collaborations, conferences and publications with environmental theme were discussed.

Agenda VI: Best practices for the academic year 2023-24

The activities related to the Best Practice Harit Vidhyalaya and Micro Credentials in Learning were discussed. The activities related to Micro Credentials in Learning were designed to provide varied essential skills and knowledge to the student teachers. To provide with experiential learning experiences, promote leadership skills, citizenship training, inclusive practices among others. The activities for Harit Vidhyalaya would comprise awareness initiatives, interaction with experts, collaborations, taking environmentally responsible action in the local context and promoting eco friendly practices among school students.